

DTSS PAC MINUTES

Sept 15th, 2020

Present: Alex Kolesch (Chair), Andrea Hopkins (Vice Chair), Karen Nowicki (Treasurer), Christine Reiter (Secretary), Glen Sage (Principal)

ADDITIONS TO AGENDA:

- None

AGENDA: No Agenda

MINUTES: *Alex to send out June Meeting minutes for review then will be approved at later date*

GUEST SPEAKER:

N/A

TREASURERS REPORT:

- Reviewed gaming grant
- Opening balance for 2020/21 is \$7,785.00
- Discussion held to consider a message to teachers/coaches to continue to send in request for funds even in the absence of clubs/sports to ensure the PAC is able to continue to apply for grants. Teachers/coaches could still submit requests for needed equipment or things that they will need once clubs/sports are able to start up again. Glen can send out an email to all teachers/coaches
- Query: Does Summit Youth Center still require funding for food programs? Not sure at this time will look into it for October meeting
- Request forms for funding: Needing to be reviewed and updated accordingly as compared to the 2020 Gaming Guidelines. Andrea to complete.
- Financial Report for 2019/20 reviewed: Co-signed by Vice Chair.
- Discussions held on how to spend funds from PAC: Inquiries if PAC money could be used to fund on-line education if COVID-19 shuts down in class learning again? Ex: purchase iPads, computers, or calculators

ADMINISTRATORS REPORT

No official report prepared.

- **New staff for 2020/21 school year and staff changes:** Heather English (Vice Principal), Shannon Warren (Counsellor), Devon Hancock (English/Library), Patrick Bajorek (Music), Kamila Mlynczak (Youth care worker), Kristi Molloy (EA), Cynthia Hanratty (EA), and Crystal Chasse (Secretary RMDL).

- **International Students Program:** Currently on hold as international students are not able to get student visa's at this time. If visas are granted, some students will arrive and enroll after 14 days of isolation, while others have deferred to second semester.
- **New COVID-19 Protocols for School:** Students must go outside via the nearest fire exit to change classrooms, extended time between classes, hand washing stations, no lockers in use (may be used in next few months), administrators have no scheduled classes to teach this year. Increased cleaning of all frequently touched surfaces during the day, and a complete clean at the end of the day.
- **# of Students enrolled this year: currently 446 students**
- **Schedule changes:** to be completed over the next 2 wks. Students can use QR codes at student services to download request form to change classes.
- **Online learning portal:** Will continue to be used by teachers to support an anticipated higher absentee rate among students.

OLD BUSINESS:

None at this time

Food bank

Still waiting on update from Matt re: allegation of funds to Open Doors – Nadine to follow up with Matt and update at February meeting.

NEW BUSINESS:

- **PAC meetings: Discussion held regarding limits/needs (COVID considerations) for upcoming PAC meetings.**
Options: 1) online (Zoom/Teams) meetings only, 2) Combo of in person (executive and limited # of parents) & online, or 3) use theater to have in person meeting with social distancing in place?

All parties agreed to a combination of in-person/online: Glen to send out email invite with link to Teams meetings. Anyone attending in person will need to RSVP to Glen.
- **PAC positions for 2020/21 school year:** All positions to be voted on at October meeting. Will need to have a new Treasurer as Karen has maxed out on # of years the position can be held by one person. Karen willing to mentor new Treasurer if needed. **Will need Glen to send out in October PAC invite to notify parents of upcoming elections.**
- **Online presentations vs in-person:** Everyone present in agreement that due to COVID restrictions that on-line presentations for parents would be best option. To be discussed more at upcoming meetings.

DPAC:

No DPAC updates available

DISTRICT POLICIES & PROCEDURES:

- N/A

CORRESPONDENCE:

- Thank-you card received from Summit Youth Center along with brochure on “Snack box” Program.
- Bursary recipient for 2019/20: Mason Robinson
- Grant funding requests from Robin Oliver: Received and to be put on agenda for October meeting
- BCTF magazine received

ADJOURNED @ 8:25pm

Next meeting: October 6th @ 7pm via in-person & online

DRAFT